



## General Transfer Instructions

### Transfer into an Estate

Dear Royalty Owner,

In an effort to assist our royalty owners with the transfer of oil and gas interests, we have outlined below the instructions and documentation required for the most common situations in which a transfer of interest is necessary to update Eiger Operating's records.

Please note that these materials are intended solely as general guidance and should not be considered legal advice. Eiger Operating strongly recommends that royalty owners consult with an attorney for legal advice specific to their individual circumstances.

If an owner has appointed an attorney-in-fact (Power of Attorney) or a guardian to act on their behalf, Eiger Operating requires a copy of the court order or legal instrument establishing that authority.

If you have any questions regarding these requirements, please contact us at 512-879-9640.

**Before submitting or mailing documentation to our office, please ensure that all required documents are included and that they have been properly filed and recorded in the appropriate county records.**

Attn: Royalty Relations  
3811 Turtle Creek Blvd, Suite 1300  
Dallas, TX 75219  
Phone: 512-879-9640  
Email: [eiger@ownerrelationssupport.com](mailto:eiger@ownerrelationssupport.com)

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If the deceased owner's estate is still in probate, Eiger Operating will need the following documentation showing who is legally authorized to act for the estate.

#### **Documentation Required**

Death Certificate

Letters Testamentary

W9 (Please ensure the Administrator of the Estate is listed in Name line 2)

**\*Once the probate is complete, the Administrator of the Estate will need to provide Eiger Operating, LLC with the Final Order of Distribution or Journal Entry of Final Settlement and we will process the transfer of interest into the beneficiaries of the Estate.**